

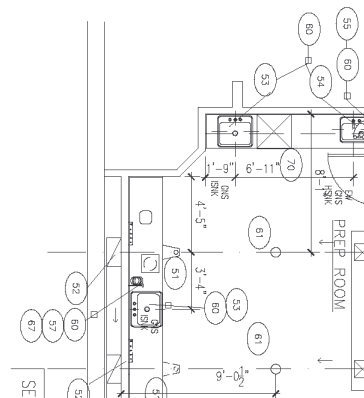
# TECHNICAL INFORMATION

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## Premier Source Design

Premier Source Design is a packaged service that provides a master design plan for constructing a new or renovated preparation room. Design fees in this package are significantly reduced from typical architectural fees, based on client agreement to purchase the preparation room equipment from Duncan Stuart Todd, Ltd.

Outlined below is the step-by-step procedure for the Premier Source process.



### PRELIMINARY PLANNING

1. The client sends the Premier Source design fee to Duncan Stuart Todd, Ltd.
2. DST provides the client with a questionnaire to be filled out and returned.
3. The client provides DST with pictures of the proposed area if the project is a renovation. If new construction, the client provides DST with CAD drawings from the architect.
4. DST works with the client to determine the specific requirements. With this information, the client's operational and product needs are determined. Concepts are developed for the new preparation room.
5. DST presents the client with an initial plan that includes:
  - preliminary study recommending a logical, effective layout for the preparation room
  - plan for items specific to client's operation including lifts, coolers and dressing rooms
  - design provisions for proper airflow for our exclusive PrepAir system
6. Modifications, if required, are made to this plan.
7. DST submits plan to the client for approval.

### EQUIPMENT PROPOSAL

1. After the initial plan is approved, DST provides the client with a proposal containing an itemized list of equipment. The proposal includes complete equipment costs and shipping and handling charges.
2. Modifications are made to the proposal, if applicable.
3. The proposal is submitted to the client for approval.
4. When approved, the client sends DST a non-refundable 25% deposit on equipment to obtain detailed CAD drawings.
5. Alternatively, the client sends DST a 50% deposit on equipment to start production on custom orders for preparation room products, as well as obtaining CAD drawings.

### CAD DRAWINGS

1. After receipt of the 25% or 50% deposit as specified above, DST prepares CAD design drawings that can be used by the client's design team and contractor as guidelines for construction. Stamping of DST drawings by a local engineer or architect may be required.

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## 2. Design documents consist of:

- dimensional room plan
- schematic mechanical and ducting plan
- schematic electrical plan
- schematic plumbing plan, rough-in schedules and isometric riser diagrams
- equipment features plan
- foot-end drawings
- various notes, schedules and details
- guideline recommendations for floors, walls, ceilings and lighting

## CUSTOM EQUIPMENT ORDERS

1. When DST has received a 50% deposit, as specified above under Equipment Proposal, we begin order entry for custom equipment.
2. Cabinet drawings are created as outlined below.
3. The PrepAir system is specified and ordered as outlined below.

## CABINET DRAWINGS

1. Client selects cabinet color from DST provided samples.
2. DST provides the client with detailed cabinet drawings for approval.
3. Client reviews and approves cabinet drawings.
4. Client confirms any critical room dimensions.
5. DST places cabinetry order which has a normal lead time of 6 to 8 weeks.

## PREPAIR SYSTEM

1. Client selects voltage and other requirements from the Power Form provided by DST, and returns the form to DST.
2. DST submits PrepAir order which has a normal lead time of 8 weeks.
3. DST provides PrepAir manual and installation guidelines to the client.

## EQUIPMENT SHIPMENT

1. When the products are ready to ship, the client remits the remaining balance due.
2. All products then ship to the building site or other location designated by the client.

## CONTRACTOR SUPPORT

1. DST remains available for contractor/installation support throughout the construction process.
2. During construction, the client is urged to send DST photos of work in progress. By viewing the photos, DST can better ascertain whether the work is proceeding according to plan. Photographs of the following will help insure a smooth work flow.
  - rough plumbing
  - rough mechanical
  - rough ductwork and mechanical
  - cabinet install
  - plumbing install
  - PrepAir install
  - final job
3. When the project is complete, DST ships an instruction and maintenance manual binder for the client's use.